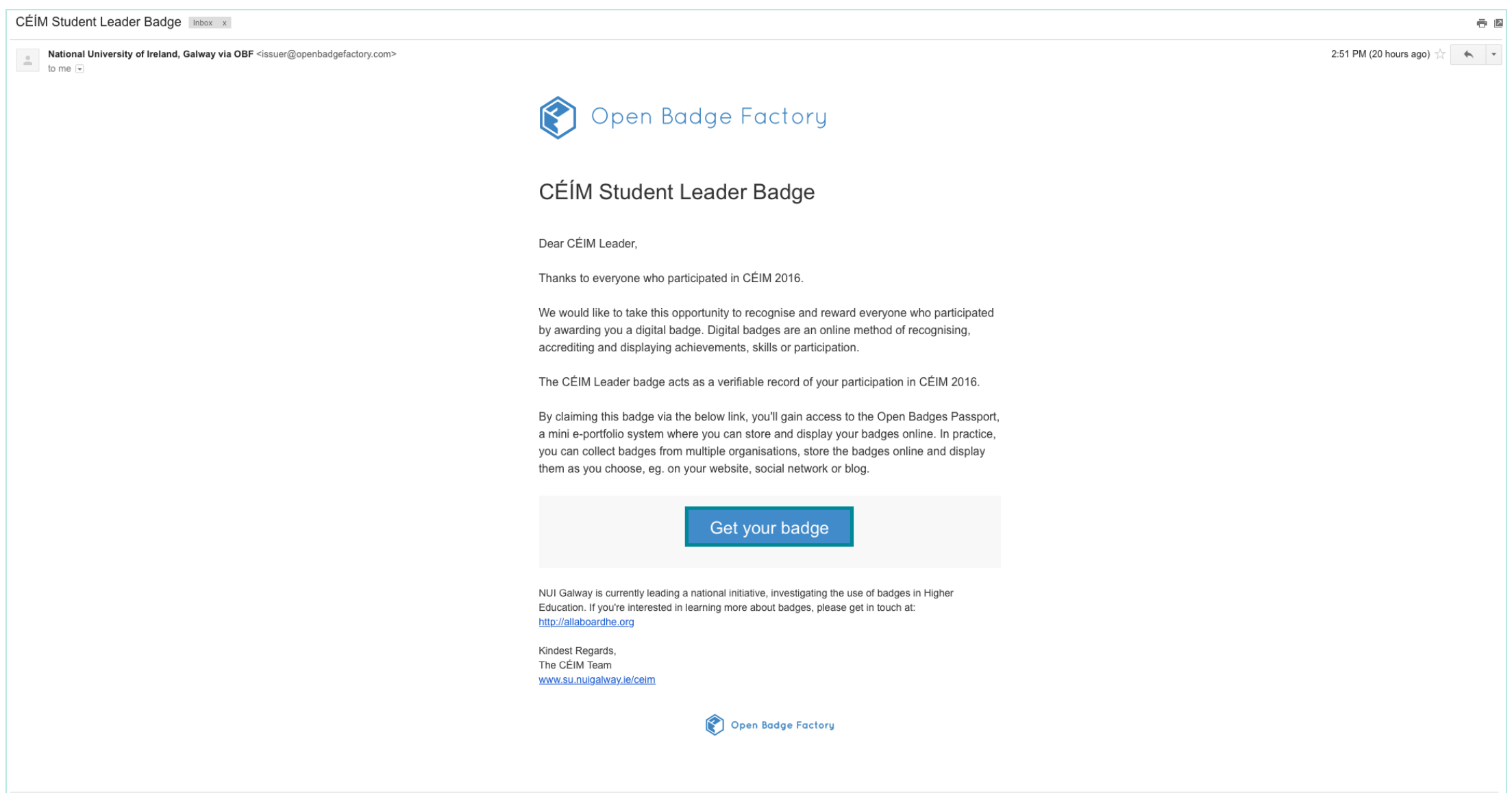
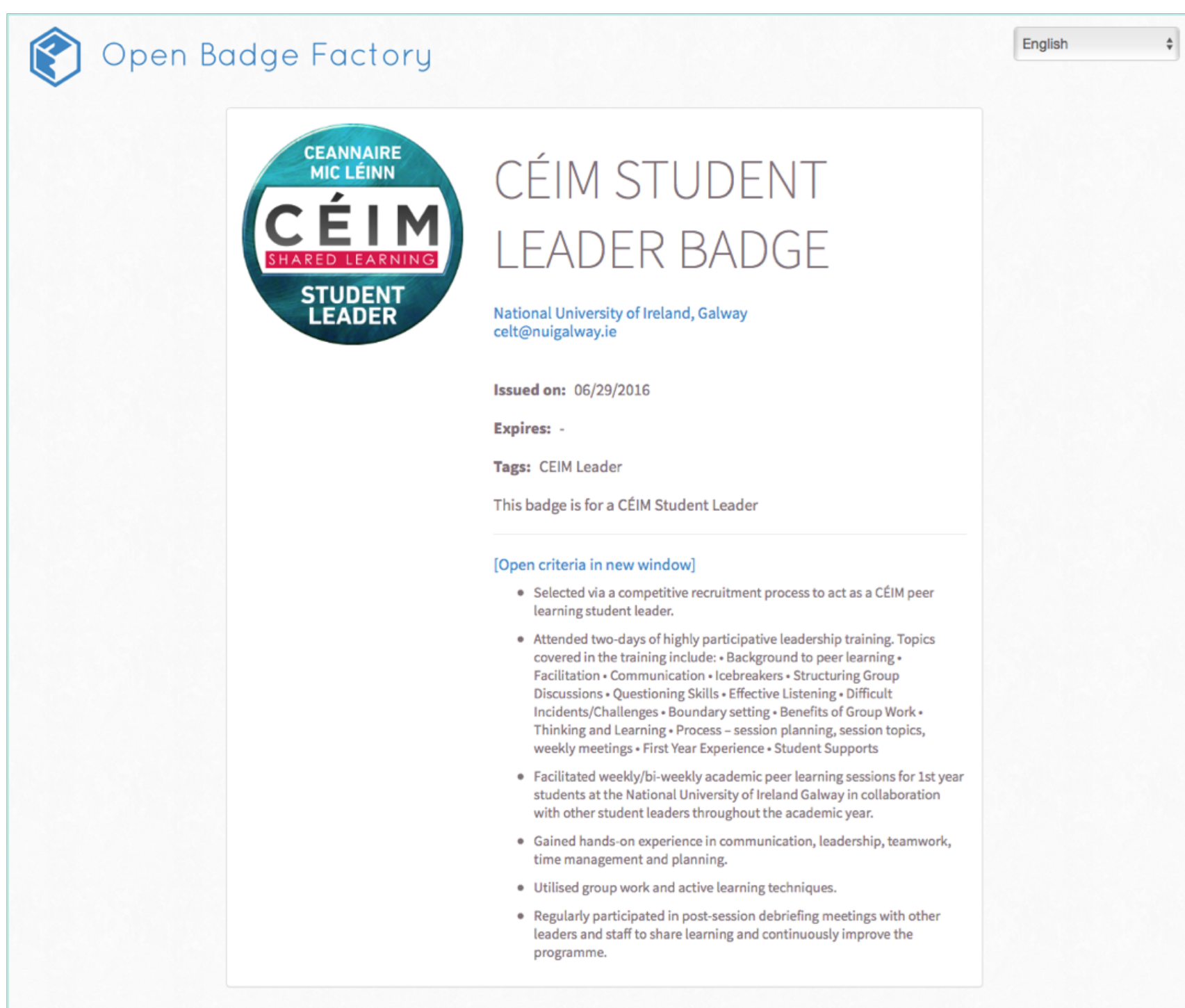


# Redeeming your badge: Creating the account

1. Receive and email from the badge provider. It should look something like this:  
Click on the [button](#) above to receive your badge.



2. Admire your shiny new badge.



3. To Redeem your badge, you must first create an Open Badge Passport account. Click the [button](#) at the bottom of the page to set one up.

This badge is issued to **ruairimacguinness@gmail.com**

Receive and store your Open Badges easily now and in the future! Create a free account in our Open Badge Passport.

If you sign up using the email address above we can deliver this badge to your personal Passport. (You can connect other addresses to your account later.)

[? Sign up for your free account](#)

- or -

[Download badge "CÉIM Student Leader Badge"](#)

[Push to Mozilla Backpack](#)

You can also download the badge manually, so you can showcase it elsewhere. Alternatively, if you have a Mozilla Backpack account, you can send it there.

If you happen to have an Open Badge Passport account already, the button will show up like this:

This badge is issued to **t.murray19@nuigalway.ie**

We have delivered it for you to Open Badge Passport:

[? Log in to your account](#)

- or -

[Download badge "Digital Champions Video Workshop"](#)

4. After creating your account, log in to Open Badge Passport.

Email

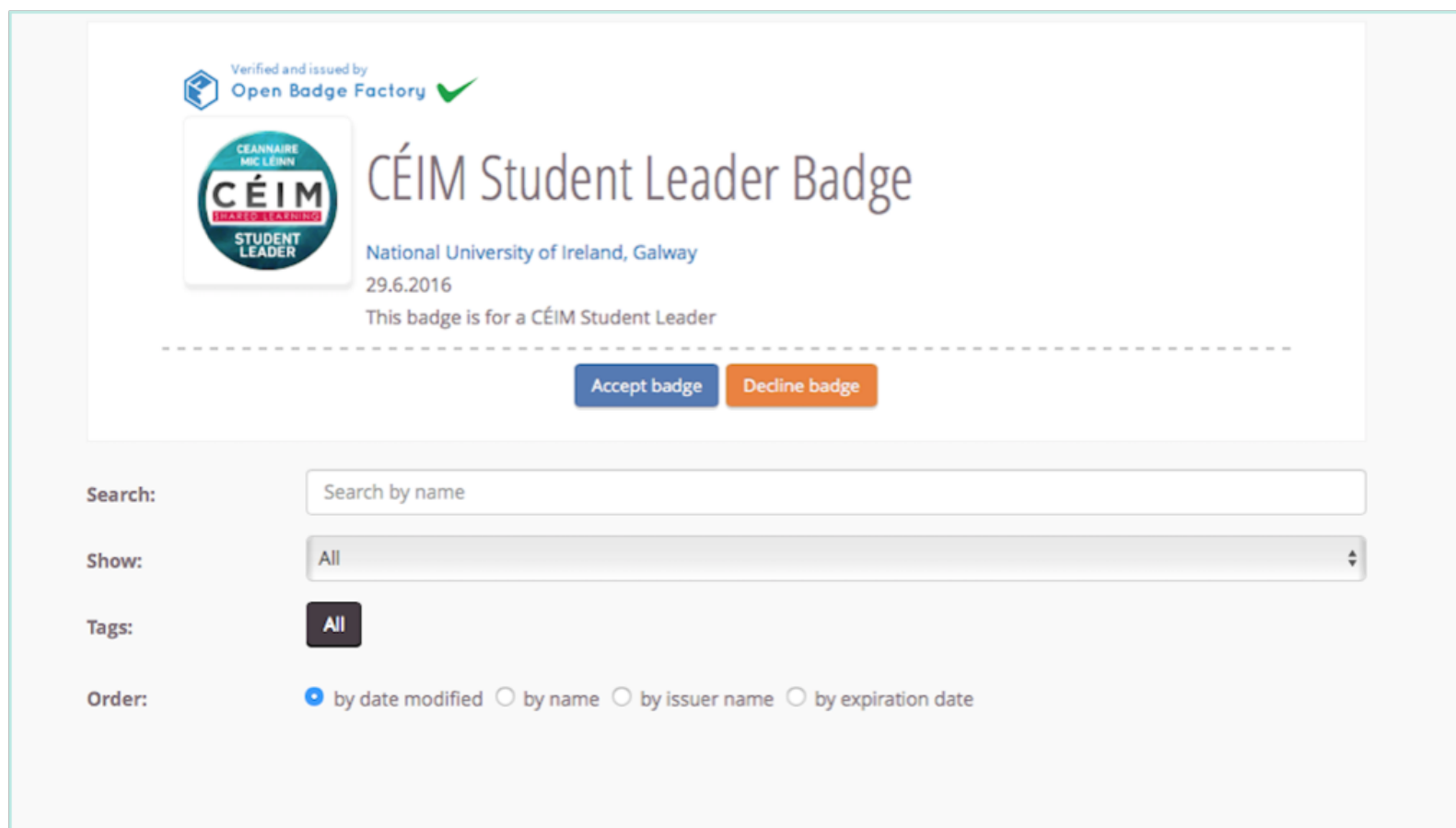
Password

[Login](#)

[Create new account](#) [Request new password](#)

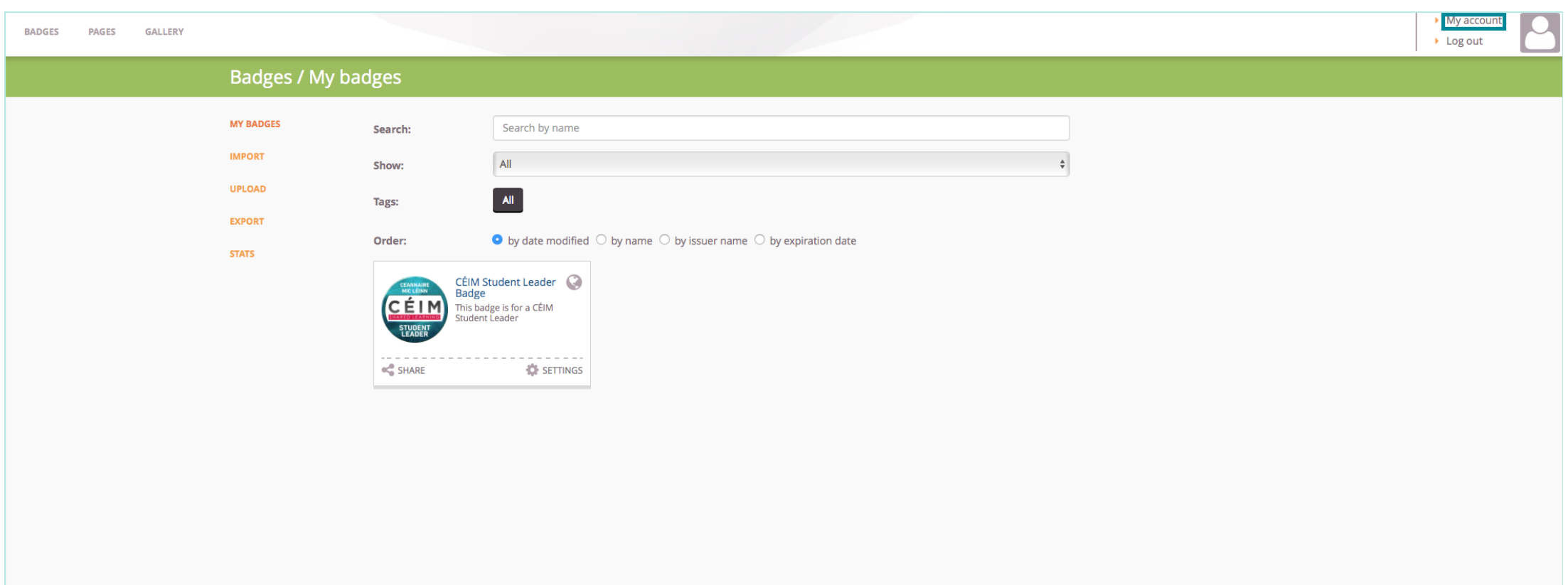
[f | Login with Facebook](#) [in | Login with LinkedIn](#)

5. Accept the badge to add it to your passport.

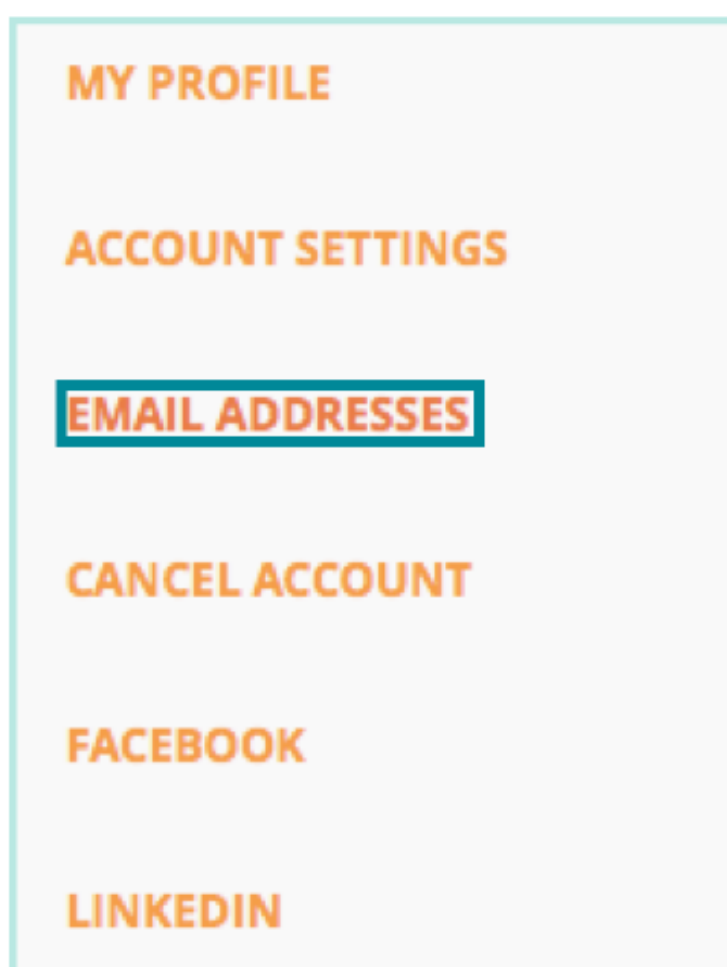


Now that you have an Open Badge Passport account, and a badge, it is recommended that you add a primary e-mail address to your account, in order to ensure that you keep the account after you leave the University.

On the Open Badge Passport website, select 'My account' in the top right.



On the left-hand side of the page, select 'Email Addresses'



A list of all your registered e-mail address will be here. If there is only one - your NUI Galway e-mail - you should add another e-mail address.

### User / Email addresses

- MY PROFILE
- ACCOUNT SETTINGS
- EMAIL ADDRESSES
- CANCEL ACCOUNT
- FACEBOOK
- LINKEDIN

Email	Verified	Actions
t.murray19@nuigalway.ie	✓	Login address

Add new email address

Add

You must verify the added e-mail address before it can be officially added once you have entered it into your account.

- MY PROFILE
- ACCOUNT SETTINGS
- EMAIL ADDRESSES
- CANCEL ACCOUNT
- FACEBOOK
- LINKEDIN

Email address taidghvmurray@gmail.com added

Email	Verified	Actions
t.murray19@nuigalway.ie	✓	Login address
taidghvmurray@gmail.com		Delete

Add new email address

Add

Once your e-mail address is fully confirmed, you should change your login address to your primary e-mail. You will still be able to receive badges on any e-mail address, and it will be added to your Open Badge Passport account, as long as you have added and verified the e-mail address.

- MY PROFILE
- ACCOUNT SETTINGS
- EMAIL ADDRESSES
- CANCEL ACCOUNT
- FACEBOOK
- LINKEDIN

Email address taidghvmurray@gmail.com set as primary address

Email	Verified	Actions
t.murray19@nuigalway.ie	✓	Delete   Set as login address
taidghvmurray@gmail.com	✓	Login address

Add new email address

Add