## **Redeeming your badge: Creating the account**

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Receive and email from the badge provider. It should look something like this: Click on the button above to receive your badge.

CÉÍM Student Leader Badge Intex x		÷ 8
National University of Ireland, Galway via OBF <issuer@openbadgefactory.com> to me v</issuer@openbadgefactory.com>		2:51 PM (20 hours ago) 📩 🔦 🔻
	🐑 Open Badge Factory	
	CÉÍM Student Leader Badge	
	Dear CÉIM Leader,	
	Thanks to everyone who participated in CÉIM 2016.	
	We would like to take this opportunity to recognise and reward everyone who participated by awarding you a digital badge. Digital badges are an online method of recognising, accrediting and displaying achievements, skills or participation.	
	The CÉIM Leader badge acts as a verifiable record of your participation in CÉIM 2016.	
	By claiming this badge via the below link, you'll gain access to the Open Badges Passport, a mini e-portfolio system where you can store and display your badges online. In practice, you can collect badges from multiple organisations, store the badges online and display them as you choose, eg. on your website, social network or blog.	
	Get your badge	
	NUI Galway is currently leading a national initiative, investigating the use of badges in Higher Education. If you're interested in learning more about badges, please get in touch at: <u>http://allaboardhe.org</u>	
	Kindest Regards, The CÉIM Team www.su.nuigalway.ie/ceim	
	Cpen Badge Factory	

## 2. Admire your shiny new badge.



3. To Redeem your badge, you must first create an Open Badge Passport account. Click the button at the bottom of the page to set one up.

Receive and sto our Open Badge	re your Open Badges easily now and in the future! Create a free account in Passport.
If you sign up us Passport. (You c	sing the email address above we can deliver this badge to your personal an connect other addresses to your account later.)
	Sign up for your free account
	Sign up for your free account - or-
	Sign up for your free account - or -

You can also download the badge manually, so you can showcase it elsewhere. Alternatively, if you have a Mozilla Backpack account, you can send it there.

If you happen to have an Open Badge Passport account already, the button will show up like this:

Т	This badge is issued to <b>t.murray19@nuigalway.ie</b>
	We have delivered it for you to Open Badge Passport:
	Log in to your account
	- or -

4. After creating your account, log in to Open Badge Passport.

Email		
Password		
Login		
	Create new account	Request new password
1	<b>f</b>   Login with Facebook	in   Login with Linkedin

5. Accept the badge to add it to your passport.

G	CÉIM Student Leader Badge National University of Ireland, Galway
	This badge is for a CÉIM Student Leader
	Accept badge Decline badge
Search:	Search by name
Show:	All
Tags:	AII
	• hudate modified • hugame • hugame • hugamization date

Now that you have an Open Badge Passport account, and a badge, it is recommended that you add a primary e-mail address to your account, in order to ensure that you keep the account after you leave the University.

BADGES PAGES GALLERY			My account     Log out	
Ba	Badges / My badges			
B: MY UPL EXP STA	Badges / My badges Y BADGES Search: APORT Show: PLOAD Tags: KPORT TATS Order: Céé SHARE	Search by name     All     Image: Search by name   by date modified   by name   by expiration date   Student Leader   SetTimes		

On the Open Badge Passport website, select 'My account' in the top right.

On the left-hand side of the page, select 'Email Addresses'



## A list of all your registered e-mail address will be here. If there is only one - your NUI Galway e-mail - you should add another e-mail address.

User / Email addresses			
MY PROFILE	Enc. 1	Verified	A stimus
ACCOUNT SETTINGS		verified	Actions
	t.murray19@nuigalway.ie	~	Login address
EMAIL ADDRESSES	Add new email address		
CANCEL ACCOUNT			
FACEBOOK	Add		
LINKEDIN	_		

You must verify the added e-mail address before it can be officially added once you have entered it into your account.

MY PROFILE	Email address taidghvmurray@gmail.com added		
ACCOUNT SETTINGS			
EMAIL ADDRESSES	Email	Verified	Actions
CANCEL ACCOUNT	t.murray19@nuigalway.ie	~	Login address
FACEBOOK	taidghvmurray@gmail.com		Delete
LINKEDIN	Add new email address		
	Add		

Once your e-mail address is fully confirmed, you should change your login address to your primary e-mail. You will still be able to receive badges on any e-mail address, and it will be added to your Open Badge Passport account, as long as you have added and verified the e-mail address.

MY PROFILE	Email address taidghvmurray@gmail.com	Email address taidghvmurray@gmail.com set as primary address		
EMAIL ADDRESSES	Email	Verified	Actions	
CANCEL ACCOUNT	t.murray19@nuigalway.ie	*	Delete Set as login address	
FACEBOOK	taidghvmurray@gmail.com	*	Login address	
LINKEDIN	Add new email address			
	Add			